



Job Description and Person Specification

College	University of Exeter Business School (UEBS)
Post	Associate Professor (Education and Research) in Management
Reference No:	P01189
Grade	H
Reporting to	Head of Department

Job Description

The full job description (role profile) for Associate Professor (Education and Research) posts can be found on our website at <http://www.exeter.ac.uk/staff/exeteracademic/>. This summarises the main duties and accountabilities of the post and is not comprehensive: the post-holder may be required to undertake other duties of similar level and responsibility.

Summary of post

This post is primarily to support research, teaching and administrative activities as an Associate Professor in the area of Management. The post holder will contribute to the general operation of the Business School as a leader and member of its academic team. The post holder will be an innovative researcher with a strong and current record of research funding and international quality publications. Therefore the post holder will be a leading international figure.

Main duties

Research

1. Support the development and implementation of research strategy
2. Lead and co-ordinate research activity in areas such as Leadership, Well-being, Human Resource Management, Organizational Behavior, Marketing and International Business.
3. Manage research and other collaborative partnerships with other educational institutions or other bodies.
4. Lead bids for research, consultancy and other additional funds.
5. Write publications of the appropriate defined standard or disseminate research findings using media appropriate to the discipline.
6. Conduct research into learning and teaching methodologies and disseminate best practice within the Institution and externally.
7. Develop and promote the use of innovative assessment methods.

Teaching

To develop and deliver undergraduate and postgraduate courses to appropriate academic standards such that:

1. Knowledge acquired from research translates to teaching
2. Accreditation by professional bodies is obtained where appropriate
3. Students are challenged but also tutored and supported with individual care
4. Teaching and learning techniques are innovative and inspiring
5. Students are supervised appropriately
6. Assessment criteria are appropriate, and fairly applied with results fed back to students appropriately
7. Module content is continuously reviewed to identify areas for improvement

Communication, Administration and Management

1. Be routinely involved in complex and important negotiations internally and with external bodies, particularly in relation to research, research funding and consultancy.
2. Participate in Institutional decision making and governance.
3. Participate in internal and external networks in relation to research and research funding.
4. Promote and market the work of the School in the research area both nationally and internationally.
5. Exercise academic leadership for all subject area activities - teaching and/or research, as appropriate.
6. Act as line manager for matters relating to the employment of staff and ensuring the work is allocated fairly, according to skills and capacity.
7. Appraise and advise staff on personal and career development plans and mentor research activity within the discipline/College.
8. Develop and communicate a clear vision of the unit's strategic direction.
9. Promote a collegiate approach and develop team spirit and team coherence.
10. Foster inter-disciplinary team working.
11. Determine the allocation of resources within own area of responsibility.
12. Take overall responsibility for the organising and deployment of resources within own areas of responsibility.

Person Specification for an Associate Professor

1. A PhD or equivalent in Business/Management or related areas and have an independent, internationally-recognised research programme in a relevant active field of research
2. A track record in ABS four-star refereed publications
3. A strong record in attracting funding for research
4. An active approach to inter-disciplinary and multi-disciplinary research
5. Enthusiasm for delivering high quality undergraduate and postgraduate programmes
6. Contribute to the development of our educational programmes and to the overall student experience.
7. Strong research leadership
8. Relationships with external organisations and funders/ and knowledge and experience of key sectors or business challenges
9. Strong connections with business, government and/or civil society organisations
10. Involvement in projects which develop impact.
11. Be a leading authority in your academic field with an international reputation, as evidenced by research publications, sustained funding as principal investigator and PhD supervision as well as other esteem indicators.
12. Have experience of making significant contribution to the development and clarification of research strategy for your subject area

Informal Enquiries

Before submitting an application you may wish to discuss the post further by contacting Professor Alexandra Gerbasi email a.gerbasi@exeter.ac.uk

Terms & Conditions

Our Terms and Conditions of Employment can be viewed [here](#).

Further Information

Please see our [website](#) for further information on working at the University of Exeter.