

#### THE POST

College/Service: University of Exeter Business School (UEBS)

Post: Lecturer (Education and Research) in Management

Reference No: P01189

Grade: F

Reporting to: Head of Department

## **Job Description**

The full job description (role profile) for Lecturer (Education and Research) posts can be found on our website at <a href="http://www.exeter.ac.uk/staff/exeteracademic/">http://www.exeter.ac.uk/staff/exeteracademic/</a>. This summarises the main duties and accountabilities of the post and is not comprehensive: the post-holder may be required to undertake other duties of similar level and responsibility

## Summary of post:

This post is primarily to support research, teaching and administrative activities as a Lecturer in the area of Management. The post holder will contribute to the general operation of the Business School as a member of its academic team

# Main duties

#### Research

- 1. Conduct independent research and act as principal investigator and project leader, and in so doing:
  - Enhance the College's international reputation through research publications of appropriate quantity and quality, and contribute to worldwide debate at national and international conferences, and
  - Win research earnings through carefully prepared and successful grant applications as well as identifying potential income-generating programmes and collaborative partnerships.
- 2. Supervise research projects, managing any dedicated research staff and postgraduate research students, and provide the mentorship to enable staff and students to develop their skills and academic careers.
- **3.** Help promote a collegiate working atmosphere and stimulating environment that will attract further research staff of the highest quality as well as good postgraduate research students.
- **4.** Contribute to the further and ongoing research in areas such as Leadership, Well-being, Human Resource Management, Organizational Behavior, Marketing and International Business.

#### **Teaching**

To develop and deliver undergraduate and postgraduate courses to appropriate academic standards such that:

- 1. Knowledge acquired from research translates to teaching
- 2. Accreditation by professional bodies is obtained where appropriate

- 3. Students are challenged but also tutored and supported with individual care
- 4. Teaching and learning techniques are innovative and inspiring
- 5. Students are supervised appropriately
- **6.** Assessment criteria are appropriate, and fairly applied with results fed back to students appropriately
- 7. Module content is continuously reviewed to identify areas for improvement

#### Communication and Administration

To contribute to the overall general and academic management in the College by undertaking activities that may be required such as:

- 1. Developing overall academic content and structure of modules with colleagues
- 2. Developing ideas for generating income
- 3. Supporting admissions processes and procedures
- 4. Supporting examinations processes and procedures
- 5. Contributing to the work of College committees
- **6.** Contributing to accreditation and quality control processes

# Person Specification for Lecturer

- 1. A PhD (or nearing completion) or equivalent in Business/Management or related areas and have an independent, internationally-recognised research programme in a relevant active field of research
- 2. A track record in ABS four-star refereed publications, or demonstrate potential to do so
- **3.** A strong record in attracting funding for research, or demonstrate potential to attract such funding
- 4. An active approach to inter-disciplinary and multi-disciplinary research
- 5. Enthusiasm for delivering high quality undergraduate and postgraduate programmes
- 6. Teamwork skills to work in collaboration with existing group members
- 7. The attitude and ability to engage in continuous professional development

# **Informal Enquiries**

Before submitting an application you may wish to discuss the post further by contacting Professor Alexandra Gerbasi email <a href="mailto:a.gerbasi@exeter.ac.uk">a.gerbasi@exeter.ac.uk</a>

#### **Terms & Conditions**

Our Terms and Conditions of Employment can be viewed here.

#### **Further Information**

Please see our website for further information on working at the University of Exeter.