



THE POST

College:	University of Exeter Medical School (UEMS) http://medicine.exeter.ac.uk/
Post:	PenCLAHRC Senior Research Fellow in Patient and Public Involvement (PPI)
Reference No:	P35747
Grade:	G (£40,847 - £54,841 depending on experience)
HERA:	SRFEL
Reporting To:	Professor Stuart Logan
Responsible For:	Leading the delivery of PPI within the Peninsula Collaboration for Leadership in Applied Health Research and Care (PenCLAHRC)

The above full time post is available immediately in the University of Exeter Medical School. In the first instance, the post will be offered as a Fixed Term Contract until 31 December 2018.

Job Description

Main purposes of the job

A key element of PenCLAHRC's mission is 'engagement by design', whereby local patients, members of the public and carers contribute to the development of research questions, conducting research, and subsequent dissemination and implementation. The main purposes of this job are firstly to deliver PenCLAHRC's mission to embed meaningful PPI in all its activities and secondly to contribute to the evidence base in this expanding field.

Main duties and accountabilities:

1. To deliver meaningful PPI in all its activities including:
 1. To take primary responsibility for PenCLAHRC's PPI strategy
 2. To continue the development of a robust model of PPI which is replicable by others
 3. To support and facilitate the work of the Peninsula Patient Involvement Group (PenPIG)
 4. To work with all PenCLAHRC stakeholders and Theme Leads to ensure meaningful PPI in all PenCLAHRC activities
 5. To lead and/or coordinate PPI, as appropriate, at all stages of research activity
 6. To develop appropriate methods of PPI in new areas of research
 7. To develop appropriate methods of PPI which enable the involvement of seldom heard groups as required
 8. To identify existing patient and community groups within the Peninsula willing to contribute to the PenCLAHRC agenda
 9. To support the engagement and recruitment of members of the public, patients and carers via existing networks and outreach/engagement activities
 10. To resolve problems affecting the achievement of PPI within PenCLAHRC
2. To contribute to the evidence base in the PPI and Community Engagement field including:
 1. To develop the evidence base for PPI by leading research and obtaining research grants in this field
 2. To publish articles about PPI in peer reviewed journals
 3. To collect and analyse data on the quality and impact of PPI activity within PenCLAHRC
 4. To give presentations to local, national and international organisations about PPI
 5. To ensure that research findings are disseminated in accessible ways to audiences of patients and carers

6. To identify and build on areas of existing good practice in PPI in research by, for example, attending appropriate regional, national and international meetings on PPI
 7. Acting as principal investigator on research projects
 8. Contribute to the development of research strategies for the College
 9. Define research objectives and questions
 10. Develop proposals for research projects which will make a significant impact by leading to an increase in knowledge and understanding and the discovery or development of new explanations, insights, concepts or processes
 11. Actively seek research funding and secure it as far as it is reasonably possible
 12. Generate new research approaches and identify, adapt, develop and use research methodologies and techniques appropriate to the type of research
 13. Review and synthesise the outcomes of research studies
 14. Interpret findings obtained from research projects and develop new insights, expanding, refining and testing hypotheses and ideas
 15. Contribute generally to the development of thought and practice in the field.
3. To contribute to teaching and learning programmes in the School and to supervise postgraduate research students.
 4. To act as research team leader including:
 1. Provide academic leadership by organising the work of the PenCLAHRC PPI team by agreeing objectives and work plans
 2. Contribute to the development of members of the PPI team through the appraisal system and providing advice on personal development
 3. Act as line manager to members of the PPI team
 4. Act as a personal mentor to peers and colleagues
 5. Ensure that teams within PenCLAHRC work together and act to resolve conflicts within teams.
 5. To routinely communicate complex and conceptual ideas to those with limited knowledge as well as to peers using high level skills and a range of media and to present the results of scientific research to sponsors and at conferences.
 6. To plan, co-ordinate and implement research programmes including:
 1. Managing the use of research resources and ensure that effective use is made of them
 2. Managing research budgets
 3. Helping to plan and implement commercial and consultancy activities
 4. Planning and managing own consultancy assignments.

This job description summarises the main duties and accountabilities of the post and is not comprehensive: the post-holder may be required to undertake other duties of similar level and responsibility. Please visit the Human Resources website to view the Senior Research Fellow role profiles.

Person Specification

Competency	Essential	Desirable
Attainments/Qualifications	<p>Be an internationally recognised authority in Patient and Public Involvement or Community Engagement.</p> <p>PhD (or nearing completion) or equivalent qualification in a relevant field of study.</p>	
Skills and Understanding	<p>Possess sufficient specialist knowledge about PPI to develop research programmes and methodologies.</p> <p>Record of research output in peer reviewed publications, including papers about PPI.</p> <p>Possess sufficient interpersonal skills to deliver effective and meaningful PPI.</p>	
Prior Experience	<p>Experience of managing research projects and research teams.</p> <p>Strong track record of meaningful engagement with patients, carers and service users.</p> <p>Successful in obtaining grant funding.</p>	<p>Previous experience of health services research.</p> <p>Experience of teaching at undergraduate level.</p> <p>Experience of postgraduate teaching and supervision.</p> <p>Experience of acting as principal investigator on research projects.</p> <p>Experience of working in a university environment.</p>
Behavioural Characteristics	<p>Commitment to the values of patient and public involvement.</p> <p>Understanding of, and respect for, confidentiality.</p> <p>Excellent written and verbal communication skills.</p> <p>Able to communicate with people from a wide range of backgrounds and abilities.</p> <p>Able to communicate complex and conceptual ideas to a range of groups.</p> <p>Able to balance the pressures of research, administrative demands and competing deadlines.</p> <p>Evidence of the ability to collaborate actively within the</p>	

	<p>Institution and externally to complete research projects and advance thinking.</p> <p>Able to identify sources of funding, generate income, obtain consultancy projects, or build relationships for future activities.</p> <p>Able to participate in and develop external networks.</p>	
Circumstances	Willingness to travel throughout the south west Peninsula.	

PenCLAHRC

The National Institute for Health Research Collaboration for Leadership in Applied Health Research and Care for the South West Peninsula (NIHR CLAHRC SWP) – generally known as PenCLAHRC – is an applied health research initiative that has recently received a further 5 year’s funding until December 2018. Its fundamental objective is to improve health outcomes for patients and the public through the conduct and translation into everyday practice of patient-focused applied health research. PenCLAHRC seeks to improve both the clinical and cost effectiveness of services and increase the use of evidence in clinical practice and policy.

PenCLAHRC research and associated educational activity aspires to further embed and fuel the partnership between the NHS and academia in the South West. The initiative has strived to increase collaborative activity in applied health research and build research and implementation capacity, thus allowing us to be a major sustainable contributor to this field.

PenCLAHRC is designed to provide the environment and infrastructure to facilitate the identification of key research questions by NHS organisations, clinicians and managers, and members of the public, and the means to conduct primary and secondary research needed to answer them. The funding has enabled the promotion of engagement and involvement in research that reflects real clinical concerns, contributing to the creation of a more research receptive culture in the local NHS. This engagement is crucial to secure our ultimate aim of fundamentally changing the way applied health research is conducted and valued by the health community (and external research funders), such that it is readily sustainable beyond the end of the new grant.

From January 2014, the collaboration expanded to become a partnership between the University of Exeter, Plymouth University and the NHS Trusts/other healthcare providers in Devon, Cornwall and parts of Somerset. Professor Stuart Logan is the Director of PenCLAHRC based at the University of Exeter Medical School.

PenCLAHRC website: <http://clahrc-peninsula.nihr.ac.uk/>

Informal Enquiries

Before submitting an application you may wish to discuss the post further by contacting Professor Nicky Britten, telephone (01392 724851/724859) or email n.britten@exeter.ac.uk or Professor Ken Stein, telephone 01392 726067/726056 or email ken.stein@exeter.ac.uk.

Additional Information Relating to the Post

Salary

The starting salary will be from £40,847 up to £54,841 on Grade G, depending on qualifications and experience.

An increment will be payable on 1 August each year until the top of the scale is reached (subject to being in post for 6 months and satisfactory performance). The scale will be subject to a cost of living review each year.

Hours of work

Hours of work will be 36.5 hours per week (full-time) but staff at this level may be required to work additional hours to meet the requirements of the role.

Annual Leave

The annual leave entitlement for full-time appointments is 41 days per calendar year (pro rata for part-time appointments). For further information see our website <http://www.admin.ex.ac.uk/personnel/leave.shtml>.

Probationary Period

The appointment will normally be subject to a probationary period of one year.

References & Medical Clearance

All appointments are subject to satisfactory reference and medical checks and individuals will be required to complete a medical assessment form before appointment is confirmed. Applicants should note that the University normally contacts referees for short-listed applicants without further advice to applicants. When advising of referees, if they are resident overseas, please ensure you supply fax numbers and/or email addresses enabling us to contact them (if necessary) without delay.

Right to Work in the United Kingdom

If you do not have the right to work in the UK, this appointment will be subject to the University successfully obtaining a Certificate of Sponsorship under the UK's Points Based System for migrant workers and to you obtaining Entry Clearance/Leave to Remain.

For further information, see the Home Office website at <http://www.ukba.homeoffice.gov.uk/>. In particular you are encouraged to undertake a self assessment of your eligibility to work in the UK using the link to www.ukba.homeoffice.gov.uk/pointscalculator.

DBS Clearance

Please note that as this post will involve working with Children/Vulnerable Adults, your appointment is subject to you receiving satisfactory DBS clearance in accordance with University policy.

Terms & Conditions

The Terms and Conditions of Employment can be viewed on line by visiting <http://www.exeter.ac.uk/staff/employment/conditions/terms/>

Pensions

Membership of the Universities' Superannuation Scheme (USS) is automatic provided that you meet the qualifying criteria for membership. The USS is a contracted-out scheme. USS scheme has two sections: Final Salary and Career Revalued Benefits; which section you will be eligible for will depend on any previous membership of USS. An information leaflet concerning the qualification rules for both the sections is enclosed; more detailed information about the USS scheme structure can be found at www.uss.co.uk. **IF you have been in USS before, you are strongly requested to contact the Pay and Benefits Office as soon as you can so that possible membership of the Final Salary benefits section can be investigated.** The University, as your employer, contributes such sums as will be required to maintain the full benefits of the scheme. You may opt out of the scheme; if you wish to do so, you should contact the Pay and Benefits Manager, Mrs Alison Rose (01392 263088/email a.j.rose@exeter.ac.uk) for further information.

Further information about Pension Salary Exchange is available from the Human Resources website www.admin.exeter.ac.uk/personnel or from the Pensions Office.

Relocation

You may be able to claim relocation expenses in accordance with the University's Relocation Assistance Scheme. The maximum allowance that you can reclaim under the Relocation Assistance Scheme, if eligible, is 10% of salary.

Short-listing Information

We will acknowledge your application by email. The University of Exeter recognises the time and effort taken to apply for a position and will contact you by email to inform you of results of shortlisting

Application Procedure and Interview Information

The closing date for completed applications is **Thursday 26th March 2015**. Interviews are expected to take place on Thursday 16th April 2015.

Data Protection Act (1998)

The information contained within your application is being requested to enable the University to make employment decisions and meet statutory obligations. Any information provided to the University in this context will be treated confidentially and used only by manager(s), member of the University, Human Resources, Superannuation and Payroll during the course of your employment. Where the application relates to a post which is externally funded this information may be passed onto the relevant funding body.