



## THE POST

<b>College:</b>	<b>College of Medicine and Health</b>
<b>Post:</b>	<b>Postdoctoral Research Associate / Postdoctoral Research Fellow in Medical Statistics</b>
<b>Reference No:</b>	<b>P70407</b>
<b>Grade:</b>	<b>E / F</b>
<b>HERA:</b>	<b>ARF / RFEL</b>
<b>Reporting To:</b>	<b>Dr Obioha Ukoumunne (PenARC)</b>
<b>Responsible For:</b>	<b>Providing statistical support to research projects funded under PenARC and other research within the wider Institute of Health Research</b>

The above post is available part-time (50% FTE) immediately until March 2022, with extension conditional on continued funding.

### **Job Description**

The National Institute for Health Research (NIHR) Applied Research Collaboration (ARC) for the South West Peninsula (PenARC) is one of fifteen collaborations funded by the NIHR to address local health and social care questions of national importance (<https://www.arc-swp.nihr.ac.uk/>).

Working as part of the PenARC team based in Exeter the post holder will provide statistical support to the research projects funded under PenARC and other research within the Institute of Health Research (IHR) (<http://medicine.exeter.ac.uk/research/healthresearch/>). The post holder will provide high quality statistical input to a range of research applications/projects/activities. The post holder will work on a variety of study types including randomised controlled trials, cluster randomised trials and meta-analysis. The post holder will participate in methodological research studies addressing statistical challenges of relevance to PenARC and IHR projects. The post holder will also contribute to teaching statistics on workshops run by PenARC. The post holder will run statistics clinics to provide statistical support to researchers and PhD students in the College.

### **Main duties and accountabilities (Postdoctoral Research Associate level):**

1. To undertake research as appropriate to the field of study including:
  - Writing up research work for publication;
  - Developing research objectives and proposals for own or joint research;
  - Making presentations at national and international conferences and similar events;
  - Dealing with problems which may affect the achievement of research objectives and deadlines;
  - Analysing and interpreting the results of own research and generating original ideas based on outcomes;
  - Using new research techniques and methods;
  - Using initiative and creativity to identify areas for research, developing new research methods and extending the research portfolio;
  - Using creativity to analyse and interpret research data and draw conclusions on the outcomes.
2. To contribute to teaching and to be involved in the assessment of student knowledge including assisting in the supervision of student projects and in the development of student research skills.
3. To work in collaboration with colleagues as appropriate to the field of study including:

- Contributing to collaborative decision making within the research group;
  - Contributing to the production of collaborative research reports and publications.
  - Preparing papers and presenting information on research progress and outcomes to bodies supervising research, e.g. steering groups.
4. To communicate complex information, orally, in writing and electronically.
  5. To prepare proposals and applications to external bodies, e.g. for funding and contractual purposes
  6. To contribute to the planning of research projects.
  7. To use research resources, laboratories and workshops as appropriate and to take responsibility for reducing hazards and for the health and safety of others. Where appropriate, will also be responsible for conducting risk assessments.
  8. To monitor research budgets as appropriate.
  9. To engage in continuous professional development and to be responsible for continually updating knowledge and understanding in field of study or specialism and for developing skills.

This job description summarises the main duties and accountabilities of the post and is not comprehensive: the post-holder may be required to undertake other duties of similar level and responsibility. Please visit the Human Resources website to view the Research Fellow role profiles.

**Main duties and accountabilities (Postdoctoral Research Fellow level):**

1. To undertake research as appropriate to the field of study. The responsibilities may include all or some of the following:
  - Acting as principal investigator on research projects;
  - Developing research objectives, projects and proposals;
  - Conducting individual or collaborative research projects;
  - Identifying sources of funding and contributing to the process of securing funds;
  - Extending, transforming and applying knowledge acquired from scholarship to research and appropriate external activities;
  - Writing or contributing to publications or disseminating research findings using media appropriate to the discipline;
  - Making presentations at conferences or exhibiting work in other appropriate events;
  - Assessing, interpreting and evaluating outcomes of research;
  - Developing new concepts and ideas to extend intellectual understanding;
  - Resolving problems of meeting research objectives and deadlines;
  - Developing ideas for generating income and promoting research area;
  - Developing ideas for application of research outcomes;
  - Deciding on /following research programmes and methodologies, often in collaboration with colleagues and sometimes subject to the approval of the head of the research programme on fundamental issues.
2. To contribute to teaching and learning programmes in the School and to supervise postgraduate research students.
3. To act as research team leader including:
  - Mentoring colleagues with less experience and advising on their professional development;
  - Coaching and supporting colleagues in developing their research techniques;
  - Supervising the work of others, for example in research teams or projects;
  - Developing productive working relationships with other members of staff;
  - Co-ordinating the work of colleagues to ensure equitable access to resources and facilities;
  - Dealing with standard problems and help colleagues to resolve their concerns about progress in research.

4. To routinely communicate complex and conceptual ideas to those with limited knowledge as well as to peers using high level skills and a range of media and to present the results of scientific research to sponsors and at conferences.
5. As determined by the nature of the project and at the direction of the PI, to plan, co-ordinate and implement research programme activity including:
  - Managing the use of research resources and ensuring that effective use is made of them;
  - Monitoring and reporting on the use of research budgets;
  - Helping to plan and implement commercial and consultancy activities;
  - Where appropriate, to plan and manage own consultancy assignments.

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**Person Specification (Postdoctoral Research Associate level)**

<b>Competency</b>	<b>Essential</b>	<b>Desirable</b>
Attainments/Qualifications	PhD (or nearing completion) or equivalent qualification/experience in a related field of study.	
Skills and Understanding	Sufficient knowledge in the discipline and of research methods and techniques to work within established research programmes.	Evidence of research activity and published research.
Prior Experience	Understanding of health and safety legislation	Experience of undergraduate teaching
Behavioural Characteristics	<p>Excellent written and verbal communication skills.</p> <p>Able to communicate material of a specialist or highly technical nature.</p> <p>Able to manage research and administrative activities and to balance the competing pressures of research and administrative demands and deadlines.</p> <p>Able to liaise with colleagues and students.</p> <p>Able to build contacts and participate in internal and external networks for the exchange of information and collaboration.</p> <p>Able to identify potential sources of funding.</p> <p>Actively participate as a member of a research team</p> <p>Engage in continuous professional development.</p>	

	<p>Understand equal opportunity issues as they may impact on areas of research content</p> <p>Where appropriate to the role, willingness to undergo training in order to conduct risk assessments</p> <p>An understanding of the importance of equality and diversity within an organisation and a commitment to helping create an inclusive culture.</p>	
Circumstances	Willing to work flexibly to achieve project demands	

**Person Specification (Postdoctoral Research Fellow level)**

<b>Competency</b>	<b>Essential</b>	<b>Desirable</b>
Attainments/Qualifications	<p>PhD or equivalent qualification/experience in Medical Statistics or a related field of study.</p> <p>Be a nationally recognised authority in the subject area.</p>	
Skills and Understanding	<p>Possess sufficient specialist knowledge in the discipline to develop/follow research programmes and methodologies.</p> <p>Record of research output in high quality publications.</p>	
Prior Experience	<p>Knowledge and experience of undertaking a range of statistical analyses &amp; good statistical computing skills (using Stata or R).</p> <p>Knowledge and experience of designing, conducting and analysing data from randomised controlled trials and cluster randomised trials.</p> <p>Experience of teaching statistics at undergraduate level.</p> <p>Experience of managing research projects and research teams.</p> <p>Successful in obtaining grant funding.</p>	<p>Knowledge and experience of analysing multilevel and longitudinal data.</p> <p>Knowledge and experience of meta-analysis.</p> <p>Experience of undergraduate /postgraduate teaching and supervision.</p> <p>Experience of acting as principal investigator on research projects.</p>
Behavioural Characteristics	<p>Excellent written and verbal communication skills.</p> <p>Able to communicate complex and conceptual ideas to a range of groups.</p>	

	<p>Evidence of the ability to collaborate actively within the Institution and externally to complete research projects and advance thinking.</p> <p>Able to participate in and develop external networks.</p> <p>Able to identify sources of funding, generate income, obtain consultancy projects, or build relationships for future activities.</p> <p>Able to balance the pressures of research, administrative demands and competing deadlines.</p> <p>An understanding of the importance of equality and diversity within an organisation and a commitment to helping create an inclusive culture.</p>	
Circumstances	<p>Flexible and adaptable approach to working.</p> <p>Willingness to travel to research sites/ conferences/events.</p> <p>Commitment to deliver the research across the lifetime of the project.</p>	

**Informal Enquiries**

Before submitting an application you may wish to discuss the post further by contacting Dr Obioha Ukoumunne (PenARC) (telephone: 01392 726070; e-mail: [O.C.Ukoumunne@exeter.ac.uk](mailto:O.C.Ukoumunne@exeter.ac.uk)).

**Terms & Conditions**

Our Terms and Conditions of Employment can be viewed [here](#).

**Further Information**

Please see our [website](#) for further information on working at the University of Exeter.