

THE POST

College:	College of Life and Environmental Sciences
Post:	Senior Lecturer in Physical Geography (Education and Research)
Reference No:	P11121
Grade:	Grade G
HERA:	SLEC
Reporting To:	Head of CLES Cornwall, Professor Brendan Godley

The above full-time post is available from 1 January 2016 in the College of Life and Environmental Sciences (Cornwall).

Job Description

The full job description (role profile) for Senior Lecturer (Education and Research) posts can be found on our website at http://admin.exeter.ac.uk/personnel/academic_paths/academic_paths_tandr.shtml. This summarises the main duties and accountabilities of the post and is not comprehensive: the post-holder may be required to undertake other duties of similar level and responsibility.

Main purpose of the job:

To fulfil research, teaching and administration duties as a senior lecturer in physical geography.

To contribute to extending the research profile of the College of Life and Environmental Sciences, Cornwall, particularly in areas related or complementary to existing geography research.

To contribute to the general operation of the College as a member of its academic team.

Research

- To contribute to enhancing the quality and quantity of physical geography research at Exeter in an area related or complementary to one or more existing research strengths, including: remote sensing (of all spheres of the Earth system); geographic information systems and science; environmental modelling; landscape geomorphology; environmental change; and hydrology.
- To conduct independent research and act as principal investigator and project leader, and in so doing:
- Enhance the College's international reputation through research publications of appropriate quantity and quality, and contribute to worldwide debate at national and international conferences, and
- Win research earnings through carefully prepared and successful grant applications as well as identifying potential income-generating programmes and collaborative partnerships.

To supervise research projects, managing any dedicated research staff and postgraduate research students.

To help promote a collegiate working atmosphere and stimulating environment that will attract further research staff of the highest quality as well as excellent postgraduate research students.

To contribute to the further and ongoing development of geography and environmental research at the University of Exeter, especially in physical geography.

Teaching

To develop and deliver undergraduate courses to appropriate academic standards such that:

- Knowledge acquired from research translates to teaching
- Accreditation by professional bodies is obtained where appropriate

- Students are challenged but also tutored and supported with individual care
- Teaching and learning techniques are innovative and inspiring
- Students are supervised appropriately
- Assessment criteria are appropriate, and fairly applied with results fed back to students appropriately
- Module content is continuously reviewed to identify areas for improvement

General

To contribute to the overall general and academic management in the College by undertaking activities that may be required such as:

- Developing overall academic content and structure of modules with colleagues
- Developing ideas for generating income
- Supporting admissions processes and procedures
- Supporting examinations processes and procedures
- Contributing to the work of College committees
- Contributing to accreditation and quality control processes

Person Specification for Senior Lecturer

The successful applicant will have an independent, internationally-recognised research programme in an active field of physical geography research related or complementary to existing Exeter strengths. He/she will be able to demonstrate the following qualities and characteristics:

- A PhD or equivalent qualification/experience in the subject or a closely related discipline
- A strong record in attracting research funding, or demonstrable potential to attract such funding
- Teamwork skills to work in collaboration with existing group members
- An active and supportive approach to inter-disciplinary and multi-disciplinary research that will help to foster interactions and links both within the University and externally
- The attitude and ability to engage in continuous professional development
- The aptitude to develop familiarity with a variety of strategies to promote and assess learning
- Enthusiasm for delivering undergraduate and postgraduate programmes
- Proven academic leadership skills
- Be an externally recognised authority in the broader subject area

Informal Enquiries

Before submitting an application you may wish to discuss the post further by contacting Professor Brendan Godley, telephone (01326 371861) or email B.J.Godley@exeter.ac.uk.

THE POST

College:	College of Life and Environmental Sciences
Post:	Associate Professor in Physical Geography
Reference No:	P11121
Grade:	Grade H
Reporting To:	Head of CLES Cornwall, Professor Brendan Godley

The above full-time post is available from 1 January 2016 in the College of Life and Environmental Sciences (Cornwall).

Job Description

The full job description (role profile) for Associate Professor (Education and Research) posts can be found on our website at:

<http://www.exeter.ac.uk/staff/employment/academicroles/youteachandresearch/associateprofessor/roleprofile/>

This summarises the main duties and accountabilities of the post and is not comprehensive: the post-holder may be required to undertake other duties of similar level and responsibility.

Main purpose of the job

This post is primarily to support research and teaching activities in the area of physical geography in an area related or complementary to one or more existing research strengths, including: remote sensing (of all spheres of the Earth system); geographic information systems and science; environmental modelling; landscape geomorphology; environmental change; and hydrology. The post holder will be an innovative researcher with a strong and current record of research funding and international quality publications. Therefore the post holder will be a leading international figure.

Main duties

Teaching and Learning Support

1. Oversee the design and development of the overall curriculum in physical geography.
2. Design, develop and deliver a range of programmes of study at various levels.
3. Lead the development and clarification of academic standards and quality for the subject area
4. Working closely with the Associate Dean for Education in the development and implementation of teaching and learning strategy.
5. Make a significant contribution to the development of academic policies across the Institution.

Research and Scholarship

1. Support the development and implementation of research strategy in physical geography
2. Lead and co-ordinate research activity in the subject area of physical geography.
3. Manage research and other collaborative partnerships with other educational institutions or other bodies.
4. Lead bids for research, consultancy and other additional funds.
5. Write publications of the appropriate defined standard or disseminate research findings using media appropriate to the discipline.
6. Conduct research into learning and teaching methodologies and disseminate best practice within the Institution and externally.
7. Develop and promote the use of innovative assessment methods.

Liaison and Networking

1. Lead and develop internal and external networks to foster collaboration and share information and ideas and to promote the subject and the Institution.
2. Participate in internal and external networks in relation to research and research funding. Teaching and teaching funding, and consultancy.
3. Promote and market the work of the College in the subject area both nationally and internationally.
4. Contribute to the enhancement of research quality and thinking in the field by being involved in quality assurance and other external decision making bodies.

Managing people and managing resources

1. Act as line manager for matters relating to the employment of staff and ensuring the work is allocated fairly, according to skills and capacity.
2. Carry out the role of an Academic Lead i.e. sustaining a shared sense of direction for the discipline and a shared participation in the University and Colleges' success through engagement with University and College strategies ensuring decisions are taken forward effectively by all staff they lead enabling, supporting and celebrating individual achievement.
3. Take overall responsibility for the organising and deployment of resources within own areas of responsibility

Person Specification

1. Be a leading authority in physical geography with an international reputation in an area related or complementary to one or more existing research strengths, including: remote sensing (of all spheres of the Earth system); geographic information systems and science; environmental modelling; landscape geomorphology; environmental change; and hydrology.

2. Possess in depth knowledge of specialism to enable the development of new knowledge, innovation and understanding in the field.
3. Possess a thorough understanding of institutional management systems and the wider higher education environment, including equal opportunities issues.
4. Have a strong record in attracting research and/or scholarship funding.
5. Have an active and supportive approach to inter-disciplinary and multi-disciplinary research that will help to foster interactions and links both within the University and externally.

Informal Enquiries

Before submitting an application you may wish to discuss the post further by contacting Professor Brendan Godley, telephone (01326 371861) or email B.J.Godley@exeter.ac.uk.

Additional Information Relating to the Post

Salary

The starting salary at Senior Lecturer level will be on Grade G, £40,847 to £54,841 per annum, points 39 to 49, subject to knowledge, skills and experience. Progression beyond point 44 is subject to performance in the role.

The starting salary at Associate Professor level will be on Grade H, £53,508 to £67,413 per annum, points 48 to 56, subject to knowledge, skills and experience. Progression beyond point 50 is subject to performance in the role.

An increment will be payable on 1 August each year until the top of the scale is reached (subject to being in post for 6 months and satisfactory performance). The scale will be subject to a cost of living review each year.

Hours of work

There are no specific hours of work but staff are required to work such hours as are necessary to carry out the duties associated with the appointment

Annual Leave

The annual leave entitlement for full-time appointments is 41 days per calendar year (pro rata for part-time appointments). For further information see our website <http://www.admin.ex.ac.uk/personnel/leave.shtml>.

Probationary Period

The appointment will normally be subject to a probationary period of one year.

References & Medical Clearance

All appointments are subject to satisfactory reference and medical checks and individuals will be required to complete a medical assessment form before appointment is confirmed. Applicants should note that the University normally contacts referees for short-listed applicants without further advice to applicants. When advising of referees, if they are resident overseas, please ensure you supply fax numbers and/or email addresses enabling us to contact them (if necessary) without delay.

Right to Work in the United Kingdom

If you do not have the right to work in the UK, this appointment will be subject to the University successfully obtaining a Certificate of Sponsorship under the UK's Points Based System for migrant workers and to you obtaining Entry Clearance/Leave to Remain.

For further information, see the Home Office website at <http://www.ukba.homeoffice.gov.uk/>. In particular you are encouraged to undertake a self assessment of your eligibility to work in the UK using the link to www.ukba.homeoffice.gov.uk/pointscalculator.

Terms & Conditions

The Terms and Conditions of Employment can be viewed on line by visiting <http://www.exeter.ac.uk/staff/employment/conditions/terms/>

Pensions

Membership of the Universities' Superannuation Scheme (USS) is automatic provided that you meet the qualifying criteria for membership. The USS is a contracted-out scheme. USS scheme has two sections: Final Salary and Career Revalued Benefits; which section you will be eligible for will depend on any previous membership of USS. An information leaflet concerning the qualification rules for both the sections is enclosed; more detailed information about the USS scheme structure can be found at www.uss.co.uk. **IF you have been in USS before, you are strongly requested to contact the Pay and Benefits Office as soon as you can so that possible membership of the Final Salary benefits section can be investigated.** The University, as your employer, contributes such sums as will be required to maintain the full benefits of the scheme. You may opt out of the scheme; if you wish to do so, you should contact the Pay and Benefits Manager, Mrs Alison Rose (01392 263088/email a.j.rose@exeter.ac.uk) for further information. Further information about Pension Salary Exchange is available from the Human Resources website www.admin.exeter.ac.uk/personnel or from the Pensions Office.

Relocation

You may be able to claim relocation expenses in accordance with the University's Relocation Assistance Scheme. The maximum allowance that you can reclaim under the Relocation Assistance Scheme, if eligible, is 10% of salary.

Short-listing Information

We will acknowledge your application by email. The University of Exeter recognises the time and effort taken to apply for a position and will contact you by email to inform you of results of shortlisting

Application Procedure and Interview Information

The closing date for completed applications is **21st October 2015**. We expect to hold interviews in Penryn on **12th November 2015**.

Data Protection Act (1998)

The information contained within your application is being requested to enable the University to make employment decisions and meet statutory obligations. Any information provided to the University in this context will be treated confidentially and used only by manager(s), member of the University, Human Resources, Superannuation and Payroll during the course of your employment. Where the application relates to a post which is externally funded this information may be passed onto the relevant funding body.